

St. Ignace Public Library Board Meeting Minutes– April 9, 2019

The meeting was called to order at 5:00 PM with the following present: Alycia McKowen, Ruth Lachapelle, Mary Maurer, Kim Nowack, Eliska Grogan, and Elaine MacDonald. Not present was Martha Sjogren and Loni Brown.

Josh Grove- Library Intern- came and presented his project on preserving local history and utilizing the library has a hub for this project. Discussion took place.

A motion was made by Mary Maurer to approve the March 12, 2019 meeting minutes as presented and was seconded by Elaine MacDonald. Motion was carried.

Agenda Additions

Kim Nowack added the discussion of an electrical car port. Alycia McKowen will reach out to libraries who have an electrical car port and bring back information to discuss at the next board meeting for further discussion.

Old Business

Community Garden Update: Alycia McKowen gave an update regarding the Library Community Garden. Another organization reached out with the same idea, so Alycia will be meeting with the Mackinac County Wellness Coalition to discuss both endeavors.

QSAC Update: Alycia McKowen gave an update regarding a timeline for completion (May 2019).

New Business

Director's Report: Alycia McKowen presented the Director's Report and highlighted some key areas for discussion. Upcoming collaborations and community engagement events were discussed. Alycia McKowen also updated the board on the internal happenings of the library.

Purchase Requests: Alycia McKowen presented two purchase requests of items over \$100.00. Requested was a changing table for the Men's Bathroom and a screen magnifier (total cost of both items under \$400.00). The board discussed and found both purchase requests to be needed.

Defibrillator: Discussion took place on the need of a defibrillator on library premises. Alycia McKowen will seek out grant opportunities to fund this item.

Privacy Policy: Alycia McKowen presented the Patron Privacy Policy and discussion took place. Elaine MacDonald made a motion to adopt and approve the Patron Privacy Policy with the following change: the word with in the last sentence of the first paragraph is to be changed to without. The motion was seconded by Kim Nowack. Motion was carried.

Approval of Payables: The library board signed off on the payables totaling \$5,737.94 (original total was \$5,893.16).

Meeting adjourned at 5:40 PM with a motion to adjourn made by Mary Maurer and seconded by Kim Nowack. Motion carried.

Adopted May 14, 2019