

## **St. Ignace Public Library Board Meeting Minutes– August 13, 2019**

The meeting was called to order at 5:09 PM with the following present: Alycia McKowen, Mary Maurer, Martha Sjogren, Kim Nowack, Loni Brown, and Eliska Grogan. Not present was Ruth Lachapelle and Elaine MacDonald.

A motion was made by Loni Brown to approve the July 2019 meeting minutes as presented and was seconded by Mary Maurer. Motion was carried.

### **Old Business**

None

### **New Business**

Director's Report: Alycia McKowen presented the Director's Report and highlighted some key areas for discussion. Current library usage and trends were presented. Upcoming collaborations and community engagement events were discussed. Alycia McKowen also updated the board on the internal happenings of the library. Discussion took place on ensuring open communication with the schools about upcoming library programs.

Treasury Report: Alycia McKowen presented the Treasury Report through the month of July noting the reduction of penal fines for the 2019 fiscal year. Discussion took place on how to reduce the 10,000 deficit from the reduced penal fines. Alycia McKowen stated that \$6,500 was found in the revenue budget that could cover part of the deficit without reducing and eliminating library services. The revenue and expenditure budget will be carefully monitored. Discussion took place on potential uses for the general library fund and how the library could best utilize those funds.

Updated Compensation Policy: Alycia McKowen presented an update to the Non-Administrative Staff Compensation Policy. The policy has upda

ted language to ensure clarity and included the adopted 5-year wage plan for staff with the flexibility to change with board discretion. Discussion took place. Loni Brown made a motion to revise the Non-Administrative Staff Compensation Policy as presented. Mary Maurer seconded the motion. Motion carried

### **Public Comment**

Alycia McKowen gave an update on the historical exhibit the Library Intern, Josh Grove, is working on. Kim Nowack asked for an update on electric car ports and Alycia McKowen is looking into cheaper alternatives.

Approval of Payables: The library board signed off on the payables totaling \$4,059.15

Meeting adjourned at 5:51 PM with a motion to adjourn made by Mary Maurer and seconded by Loni Brown Motion carried.

Approved September 10, 2019