

## **St. Ignace Public Library Board Meeting Minutes– May 14, 2019**

The meeting was called to order at 5:02 PM with the following present: Alycia McKowen, Ruth Lachapelle, Mary Maurer, Martha Sjogren, Eliska Grogan, and Loni Brown. Not present was Kim Nowack and Elaine MacDonald.

A motion was made by Mary Maurer to approve the April, 2019 meeting minutes as presented and was seconded by Eliska Grogan. Motion was carried.

### **Old Business**

Defibrillator Update: Alycia McKowen gave an update regarding the Library attaining a defibrillator. Alycia is working on an Emergency Protocol Procedure for the Library for which the proper usage of a defibrillator and its procedure will be housed. Once that document is complete, Alycia McKowen will seek out a grant to assist in the purchase of a defibrillator.

Electrical Car Port Update: Alycia McKowen reported that only one Library replied to the request of libraries putting in electrical car ports at their facilities and the associated costs.

### **New Business**

Director's Report: Alycia McKowen presented the Director's Report and highlighted some key areas for discussion. Upcoming collaborations and community engagement events were discussed. Alycia McKowen also updated the board on the internal happenings of the library. A treasury report for the first third of the year was presented.

Krista Brown Fund: Alycia McKowen discussed the Krista Brown Fund and gave an update on the future plan to utilize this fund.

Purchase Requests: Alycia McKowen presented one purchase requests- a free little library to be placed in the Marina at \$249.00 total. The board discussed and put it to vote with 5 yes and 0 no.

Approval of Payables: The library board signed off on the payables totaling \$3,372.47.

### **Public Comment**

Alycia McKowen gave the board an update on happenings with the Superiorland Library Cooperative. Alycia also discussed newest employee, Chad Lozen, and gave the board a brief update.

Meeting adjourned at 5:23 PM with a motion to adjourn made by Loni Brown and seconded by Mary Maurer. Motion carried.

Approved June 18, 2019